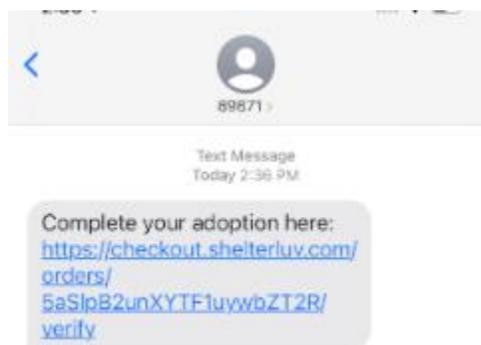


GUIDE TO HELP ADOPTERS REVIEW CONTRACT AND COMPLETE PAYMENT AT ADOPTION

Once the adopter is approved, we will send them a text to review the contract and send in payment. The text will look like this:

The adopter CAN do this in advance of the meet and greet OR pay at the time of adoption.

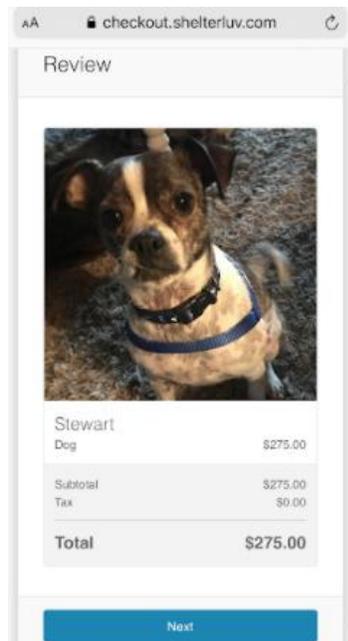
- If they pay in advance of the meet and greet, we will let you know ahead of time.
 - **Note: If the dog is not a fit, please let us know immediately so we can refund them.**
- If they pay at the time of the meet and greet, **they MUST show you proof the payment went through by showing you their cell phone.**



Below are the steps the adopter will take as they go through the contract and payment processing steps. Please use this as a guide if they require assistance.

Step 1:

Review the image and adoption fee for the dog you will be meeting, and click next, if the information is correct.



Step 2:

Review the contract. **PLEASE READ IT IN FULL** as you are legally held to these terms once the adoption is finalized.

Note: The contract is void if you meet the dog and choose not to adopt. The contract is signed in advance, but does not go into effect until the dog is formally adopted and his records are closed in our database.

GUIDE TO HELP ADOPTERS REVIEW CONTRACT AND COMPLETE PAYMENT AT ADOPTION

Step 3: Click the box that you agree to the contract, and click next

AA checkout.shelterluv.com

Agreements

As Adopter(s), I (we) agree to the following Animal Care:

1. I (we) agree to pay the sum of \$275.00 for the adoption of said dog OR \$500.00 for the adoption of a pair, bonded or otherwise. Note: The adoption of multiple dogs must occur at the same time for the reduction in price.
2. I (we) agree that we are adopting said dog(s) as a personal pet and companion and not as a gift for another or as a guard dog.
3. I (we) agree to permit a designated representative of Albert's Dog Lounge to perform scheduled post adoption visits to the adopter's residence for the purpose of evaluating the said dog's health and wellbeing, if deemed necessary.

I agree

Next

Step 4: Electronically sign the contract, agree to the terms and conditions, and click next.

AA checkout.shelterluv.com

Signature:

Your Name

I have read and agree to the [terms and conditions](#)

Next

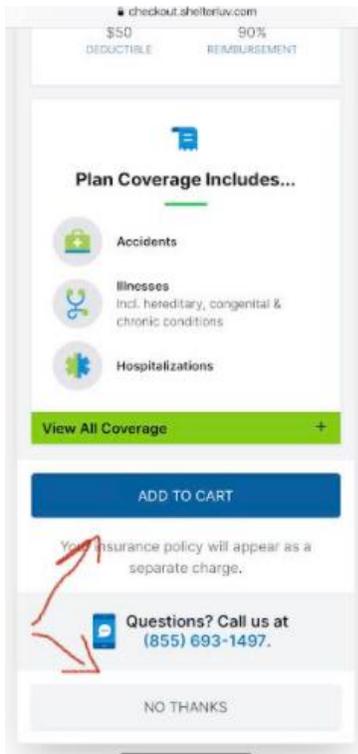


Step 5: Decide if you would like to purchase Metlife's Hassle-free Pet Insurance. Hit 'Add to Cart' if you would like to purchase, or 'No Thanks' if you are not interested.

Please Note: This is NOT required and only an additional available offer through our software. If you choose to purchase, this insurance will appear as a separate charge.

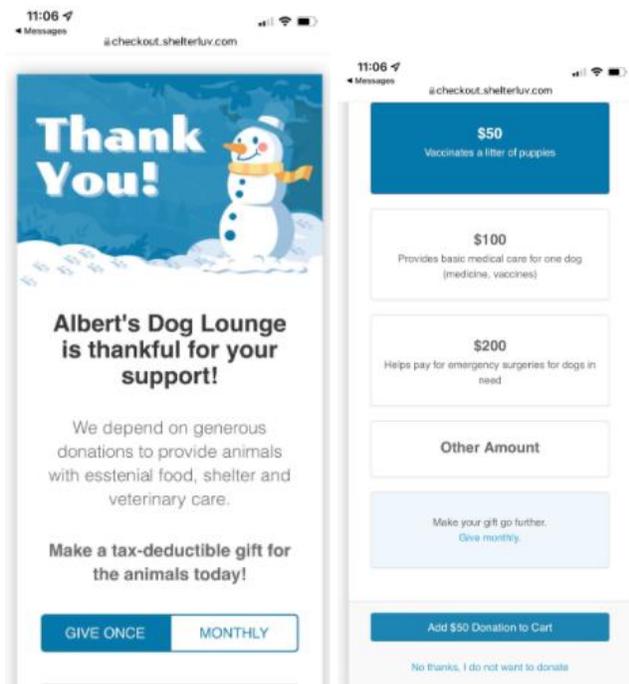
Albert's Dog Lounge does not promote one pet insurance over another and is not affiliated with MetLife.

GUIDE TO HELP ADOPTERS REVIEW CONTRACT AND COMPLETE PAYMENT AT ADOPTION



Step 6: Once you have reached the Thank You page, please determine if you would like to make a donation above and beyond your adoption fee. You have the option to select a predetermined amount or by selecting Other Amount, you can donate the amount of your choice. If you do not wish to make a donation, please click (at the bottom) - "No Thanks. I do not want to donate."

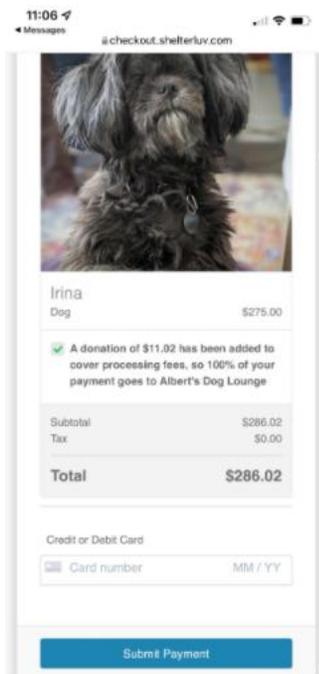
This should take you to the next screen.



GUIDE TO HELP ADOPTERS REVIEW CONTRACT AND COMPLETE PAYMENT AT ADOPTION

Step 7: Submit payment.

By default, a donation box is checked for the adopter to donate the processing fees, so that 100% of the adoption fee goes to Albert's Dog Lounge. You are welcome to uncheck that box, if you do not wish to make this donation.



Step 8: Payment Complete message.

IMPORTANT:

- If you are making payment at the time of adoption, please show this screen to your adoption counselor so they know payment has gone through.
- If payment was made prior to the adoption, we will notify the adoption counselor, so they know payment was received prior to the meet and greet.
 - Reminder - if you make payment in advance of the meet and greet and the dog is not a fit, your adoption fee will be fully refunded.

